



Centro Legal Works Inc.

# Corporate Search Request Form

**OAPSOR**  
Ontario Association of Professional  
Searchers of Records  
Toronto Board of Trades  
Local Business Network  
**Bar-Ex**  
Marketplace Supplier

425 University Avenue, Suite 605  
Toronto, ON Canada M5G 1T6  
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Fax: 416.599.8655 | 1.877.239.0244

Email: search@centrolegalworks.com  
Web: http://www.centrolegalworks.com

## Step 1 – Contact Information

**Your Name (Bill to info):**

(Indicate your company name and address)

**Your Phone Number:** \_\_\_\_\_

**Fax Number:** \_\_\_\_\_

**Your File Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

Send Results by:

**Email Only**

**Required by (date):** \_\_\_\_\_

**Names to be Searched:**

Date of Birth, Corporation or BIN number (if known)

**Notes or Instructions:** \_\_\_\_\_

## Step 2 – Corporate Search Products

Province of Search

<input type="checkbox"/> <b>Corporate Profile Report</b>	Current status of the corporation, directors and officers and address information.	<input type="checkbox"/> <b>Certified</b>	<b>As above</b>
<input type="checkbox"/> <b>Business Names List</b>	Lists current business names owned by corporation.	<input type="checkbox"/> <b>Certified</b>	<b>Ontario Only</b>
<input type="checkbox"/> <b>Document List</b>	List of documents filed by the Corporation since June 27, 1992	<input type="checkbox"/> <b>Certified</b>	<b>Ontario Only</b>
<input type="checkbox"/> <b>Point-In-Time Report</b>	Info on record since June 27, 1992 (Document List Required)	<input type="checkbox"/> <b>Certified</b>	<b>Ontario Only</b>
<input type="checkbox"/> <b>Business Names Search</b>	List registered owners, date of registration	<input type="checkbox"/> <b>Certified</b>	<b>As above</b>
<input type="checkbox"/> <b>Certificate of Status/Good Standing/Compliance</b>	(or equivalent)		<b>As above</b>
<input type="checkbox"/> <b>Microfiche</b>	(3 bus. Days) – record of all corporate documents – Incorporation, Amendments, Revival, Amalgamation etc.	<input type="checkbox"/> <b>Certified</b> (3 bus. Days)	<b>As above</b>
Please make copies of the following Corporate documents:			

## Step 3 – Payment by Credit Card

<b>CREDIT CARD TYPE:</b>			
<input type="checkbox"/> <b>VISA</b>	<input type="checkbox"/> <b>MASTER CARD</b>	<input type="checkbox"/> <b>AMERICAN EXPRESS</b>	
<b>Name on Card:</b>	<b>First Name:</b>	<b>Middle Initial:</b>	<b>Last Name:</b>
_____	_____	_____	_____
<b>Card Number:</b> _____		<b>Expiry Date:</b> _____	
<b>Signature of Cardholder:</b>			
_____			
<i>Your signature authorizes Centro Legal Works to charge the required fees to the credit card indicated above. You will be contacted to confirm the total charges. Thank you.</i>			

Based on a request from your office via facsimile, electronic mail or verbal instruction by an agent of your office we, Centro Legal Works Inc. ("Centro") have been authorized to perform the searches indicated above. Centro makes every effort to ensure the accuracy of the information provided to clients. Centro makes no warranties, either expressed or implied, on the accuracy and completeness of the information provided by the various government offices and databases due to many sources of potential error in the storage, maintenance, retrieval or incorrect interpretation of the information supplied and therefore cannot be held liable for any loss or damages.