



## HOW WE CAN HELP

### Corporate Filings &

### Business Name Registrations

- Direct communication with our filing clerks by mobile phone.
- Custom pick-up and drop-off schedules that meet your specific needs.
- We utilize Blackberry's Instant Messaging technology for instant pick-up notification to our clerks.
- Reduce processing times by emailing documents for filings that do not require original signatures.
- Reduce errors by emailing replacement or missing pages.
- Receive PDF email confirmation of all filings and Registrations.

### Litigation Search Services

- Utilize a single point of contact for all your litigation searches across Ontario and Canada.
- Reduce administrative costs by communicating with one contact.
- Receive one consistent user-friendly report for all of Ontario and Canada.
- We offer competitive rate per search by batching our searches in jurisdictions and utilizing our high volume agent discounts.

### High Volume Search Support

- Save time and money by outsourcing time-consuming data-entry.
- Don't pay the same high price per search when ordering searches on 30, 50, or 100 names.
- Utilize our *Direct Email Response Solution* and receive completed search reports by reply email.
- Emailed reports customized to your requirements. (batched per search, per name, etc.)

## SERVICE HIGHLIGHTS



### Canada-wide Services

Need a Corporate, or Due Diligence search in another Province? We offer all search services across Canada and through our direct electronic access many search reports are available in minutes!

### Coming Soon... [mySearchWorks.com](http://mySearchWorks.com)

We will be launching our very own online system called [mysearchworks.com](http://mysearchworks.com). It is an all in one order and tracking system for Corporate and Due Diligence searches across Canada. Updates coming soon.



Custom Solutions



Online Ordering



Electronic Reports

## SERVICES AVAILABLE

### Corporate Services

Corporate & Business Name Searches	\$20.00
Corporate Document Filings	\$25.00
Business Name Registrations	\$25.00
Certificates of Status, Compliance and Good Standing	\$20.00
Corporate Document Copies	from \$20.00 plus \$1 per page scanned/emailed.

### Due Diligence Services

PPSA/PPR Searches & Registrations	from \$20.00
Bank Act S. 427 Searches	from \$20.00
Litigation Searches	from \$25.00
Bulk Sales Act Searches	from \$25.00
Litigation File Copies	from \$20.00 + \$1 per page scanned/emailed.
Execution/Sherriff Certificates	\$20.00
Manual Bankruptcy Searches	\$25.00
Insolvency Name Searches	\$20.00

**NUANS Name Searches** from \$45.00

### Corporate Supplies

**Document Authentication and Legalization Services** from \$35.00

**Litigation Court Filings** from \$30.00

## Did you know?

- Over 50% of our business is from client referrals.
- Free pick-up and return for Document Filings in the Downtown Toronto core.
- Scan and Email delivery of all Document Filings.
- Canada-wide Corporate and Due Diligence Search Services.
- The most competitive rates on the market!



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